

Guidelines for Use of External may find an external resource supported by the VSC. Faculty and staff should get approval from IT staff as well as the Cybersecurity Team before de

External Resources

Most external technology resources require students to create separate accounts, with separate logins. Apart from the inconvenience of separate logins for students and faculty, college IT staff can't access those accounts for support or troubleshooting, and they can't provide instructions for use of unfamiliar programs. External technology resources may also present security risks and FERPA / GDPR violations if they store sensitive data, such as grades.

Faculty who use external technology resources must take responsibility for training students in the use of those resources and for ensuring that sensitive data does not reside on non-VSCS systems or that an

To request a new LTI integration, please enter a ServiceDesk ticket with the category of Canvas and the subcategory of LTI Integration. Please include details about what the resource and this integration is supposed to do, the additional functionality it will provide, and the scope of applicability of the integration (is it a resource integration desired for use across multiple curriculum areas or course sections, for example?).

- x Private information about any student can be sent via email or discreetly shared via phone, however, email communications must adhere to the VSCS Secure Email Transmission Policy 617-1 and the VSCS Secure Email Transmission Procedure 617-1a found at: <https://www.vsc.edu/wp-content/uploads/2019/01/617-1-VSCS-Secure-Email-Transmissions-Policy.pdf> and <https://www.vsc.edu/wp-content/uploads/2019/01/617-1a-VSCS-Secure-Email-Transmissions-Procedure.pdf>, and there must be a contractual agreement in place signed by both parties that ensure the confidentiality, integrity, and availability of VSCS