



# Manual of Policy and Procedures

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## PURPOSE

The VSC Driver Safety Policy is designed to help prevent motor vehicle accidents. Through such prevention, employee and student injuries can be avoided and costs can be reduced with a resulting increase in the wellbeing of the VSC.

## STATEMENT OF POLICY

The Vermont State Colleges shall establish and update from time to time a driver safety program that is intended to ensure safety for all drivers and passengers of VSC vehicles by minimizing accidents and injuries; eliminating the operation of unsafe vehicles; providing training to all college drivers; and defining clear lines of responsibility for fleet safety.

In order for individuals to drive VSC owned or leased vehicles, or drive personally owned vehicles on VSC business, it is their responsibility to comply fully with the criteria set forth in the VSC Driver Safety Program.

The Chancellor shall adopt and from time to time update written procedures relating to this policy.

Signed by: Timothy J. Donovan Chancellor
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